



CONTRACT

for Provision of Product or Service
Supporting document to the **VENDOR INVOICE**

The Mobilization Incident Team (**MIT**) initiates requests

Request # M

Mission #

Event Name:

Vendor Federal ID#

Vendor is providing a: ☐ Product ☐ Service

Vendor Name _____ Phone _____

Vendor Representative _____
Printed Name Title

Billing Address

City

Zip

What are we buying?

Why?

How will it be used?

Services

Receiving Representative for the Mobilization Incident Team (**MIT**)

Request Number

Delivery Location

Date and Time of Delivery

Billing Unit

Unit Cost

Terms

Cost Estimate _____

Vendor must provide at the end of each day, a statement (delivery ticket) covering the shift period, to the **MIT** representative. The **MIT** representative must approve service prior to acceptance of a statement. Accepted statements will be compared against Vendor billing for payment.

Acceptance

As the Vendor's representative, I am authorized to accept the terms of this agreement on behalf of the Vendor for the provision of a product or service as described above.

Vendor Representative _____
Signature Date and Time

MIT Representative _____
Signature Date and Time